

REGULAR MEETING
LOUDON CITY COUNCIL
November 16, 2015

The regular meeting of the Loudon City Council was held on November 16, 2015 at 6:30 P.M. in the Council Meeting Room. Those present were: Mayor Jim Greenway, Councilmen Jeff Harris, Johnny James, Lynn Millsaps and Dennis Stewart. Also present were City Manager Lynn Mills, City Attorney Joe Ford and City Recorder Stephanie Putkonen. The press was not represented. Maureen Colvin video recorded the meeting for LCTV3. There were ten people present.

Mayor Greenway called for a moment of silence to remember our brothers and sisters killed in the terrorist attacks in Paris, France.

Mayor Greenway asked Councilman Harris to lead the invocation and the Pledge of Allegiance to the Flag of the United States of America.

Mayor Greenway asked if council members had a chance to review the minutes of the regular meeting and the special joint meeting with the Loudon County Commission held on October 19, 2015. **A motion was made by Councilman Stewart, seconded by Councilman James and unanimously passed to approve as written, the minutes of the regular meeting and the special joint meeting with the Loudon County Commission held on October 19, 2015.**

Council considered the administrative approval of the purchase of gasoline (\$1.7051 per gallon) and diesel fuel (\$1.5639 per gallon) on November 5, 2015 from Rogers Petroleum. **A motion was made by Councilman Harris seconded by Councilman Stewart and unanimously passed to administratively approve the purchase from Rogers Petroleum of gasoline (\$1.7051 per gallon) and diesel fuel (\$1.5639 per gallon) on November 5, 2015.**

Mayor Greenway recognized the visitors. He asked if there was anything that did not appear on the agenda that anyone wanted to address. The mayor recognized Bo Carey.

Mr. Carey thanked the city for expediting the installation of the Christmas decorations. He thanked everyone who worked to accomplish it. He said they looked great. He also invited everyone to a free showing of the movie, White Christmas, at the Lyric Theater on December 17th.

Mayor Greenway presented an ordinance for final reading to establish a parking limit of 30 minutes on the Highway 72 North Frontage Road located in front of the shopping center that contains Food City. A motion was made by Councilman Harris, seconded by Councilman James that the following ordinance be passed on second and final reading:

ORDINANCE NO. 2015-11

**REGULATING PARKING ON CERTAIN HIGHWAY 72
NORTH FRONTAGE ROAD**

Upon a vote the AYES were: Harris, James, Millsaps, Stewart and Greenway. Mayor Greenway declared the ordinance passed on second and final reading.

Mayor Greenway presented an ordinance for final reading to increase the purchasing limits from \$5,000 to \$10,000 and to bring purchasing guidelines into compliance with state law. A motion was made by Councilman Harris, seconded by Councilman Millsaps that the following ordinance be passed on second and final reading:

ORDINANCE NO. 2015-12

**AN ORDINANCE TO AMEND THE MUNICIPAL CODE TITLE 5, ADDING
CHAPTER 5 TO ESTABLISH PURCHASING AND BIDDING PROCEDURES**

Upon a vote the AYES were: Harris, Millsaps, Stewart, James and Greenway. Mayor Greenway declared the ordinance passed on final reading.

Mayor Greenway presented an ordinance for second and final reading to amend the 2015-2016 Budget to provide funding for the purchase of land on Main Street. The amendment will also increase the funding for the building rehabilitation grant program and reduce the funding of the residential grant program in the Courthouse Square Revitalization Fund. A motion was made by Councilman Millsaps, seconded by Councilman James that the following ordinance be passed:

ORDINANCE NO. 2015-13

AMENDING THE 2015-2016 FISCAL YEAR BUDGET

Upon a vote, the AYES were: Millsaps, James, Harris, Stewart and Greenway. Mayor Greenway declared the ordinance passed on final reading.

Mayor Greenway presented an ordinance for first reading to amend the zoning ordinance pertaining to site plan review. Manager Mills said this amendment was recommended by the planning commission to allow the building official to approve additions of no more than 500 square feet to structures. A motion was made by Councilman James, seconded by Councilman Stewart that the following ordinance be passed on first reading:

**AMENDING THE ZONING ORDINANCE OF THE CITY OF LOUDON,
TENNESSEE AMENDING SECTION 14-313 SITE PLAN REVIEW**

Upon a vote, the AYES were: James, Stewart, Harris, Millsaps and Greenway. Mayor Greenway declared the ordinance passed on first reading. Mayor Greenway called for a public hearing to be held at 6:20 P.M. on December 21, 2015.

Mayor Greenway presented amendments to the 2015-2016 Budget. Manager Mills explained the amendments included police equipment to be discussed later in the meeting and an increase in the police medical and dental insurance line items. A motion was made by Councilman Harris, seconded by Councilman James that the following ordinance be passed on first reading:

AMENDING THE 2015-2016 FISCAL YEAR BUDGET

Upon a vote the AYES were: Harris, James, Millsaps, Stewart and Greenway. Mayor Greenway declared the ordinance passed on first reading. Mayor Greenway called for a public hearing to be held at 6:25 P.M. on December 21, 2015

Mayor Greenway presented a resolution to authorize a contract with TDOT for Highway 11 and Highway 72 traffic light upgrades. Manager Mills said it was a \$1.3 million grant to upgrade seven traffic signals. He added that it was a 100% grant. A motion was made by Councilman Millsaps, seconded by Councilman James that the following resolution be passed:

RESOLUTION NO. 2015-53

**AUTHORIZING CONTRACT WITH THE TENNESSEE DEPARTMENT OF
TRANSPORTATION FOR THE US-11 AND SR-72 TRAFFIC SIGNALS UPGRADE**

Upon a vote, the resolution unanimously passed.

Mayor Greenway presented a resolution to surplus two 1997 pickup trucks and a street sweeper. A motion was made by Councilman James, seconded by Councilman Stewart that the following resolution be passed:

RESOLUTION NO. 2015-54

**AUTHORIZING CERTAIN PUBLIC WORKS DEPARTMENT
EQUIPMENT TO BE CONSIDERED SURPLUS**

Upon a vote, the resolution unanimously passed.

Mayor Greenway presented a resolution to approve out-of-state travel to Lincoln, Alabama for fire department personnel to attend a training seminar. A motion was made by Councilman Harris, seconded by Councilman James that the following resolution be passed:

RESOLUTION NO. 2015-55

**AUTHORIZING OUT-OF-STATE TRAVEL
FOR FIRE DEPARTMENT PERSONNEL**

Upon a vote, the resolution unanimously passed.

Mayor Greenway presented a resolution to approve the purchase of cameras for the police department from Digital-Ally at a cost of \$51,470. After significant discussion, council concurred to continue the discussion and defer any potential action until December.

Mayor Greenway presented a resolution to update the OSHA program plan. A motion was made by Councilman James, seconded by Councilman Stewart that the following resolution be passed:

RESOLUTION NO. 2015-56

**RESOLUTION TO ESTABLISH AN UPDATED OCCUPATIONAL SAFETY
AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND
TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION
OF SUCH PROGRAM PLAN**

Upon a vote, the resolution unanimously passed.

Council considered a resolution authorizing a grant application for the replacement of diesel vehicles and equipment older than 2006 models. A motion was made by Councilman Millsaps, seconded by Councilman Harris that the following resolution be passed:

RESOLUTION NO. 2015-57

**AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION UNDER THE
CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT PROGRAM**

Upon a vote, the resolution unanimously passed.

Mayor Greenway recommended Lee Ann Chihasz to the Planning Commission to fill the unexpired term of Judy Jones. The term expires June 30, 2018. **A motion was made by Councilman Harris, seconded by Councilman James and unanimously passed to appoint Lee Ann Chihasz to fill the unexpired term of Judy Jones on the Loudon Regional Planning Commission.**

Mayor Greenway recommended the reappointment of Tim Jenkins as the resident member of the Loudon Housing Authority. The term expires December 15, 2020. **A motion was made by Councilman Millsaps, seconded by Councilman Stewart and unanimously passed to reappoint Tim Jenkins to the Loudon Housing Authority.**

Mayor Greenway asked Police Chief Webb if their turkey shoot fund raiser needed to be extended for another weekend due to a rained out weekend. Police Chief Webb said he did not think it would be necessary.

Councilman Millsaps requested that an item be added to the workshop agendas for the recognition of visitors.

Councilman Harris requested that an administrative hearing officer be discussed at the December workshop.

There being no further business, Mayor Greenway adjourned the meeting at 7:37 P.M.

Recorder

Mayor